

3100 Ridge View Drive, Erie, Colorado 80516 - (303) 828-4944

(for individual classes or entire day/s )

Please submit notice **to the office** after obtaining necessary signatures. Please make arrangements as far in advance as possible. Make-up assignments will not be accepted (except for emergencies) without prior notice of absence.

Students Name: \_\_\_\_\_ Parents Authorization: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Dates (or times) of planned absence: \_\_\_\_\_

Reason for absence: \_\_\_\_\_

Please notify your teacher (s) and get their signature(s). Assignments must be turned in before absence unless otherwise specified by the teacher.

Teacher:	Signature:	Comments:
_____	_____	_____
_____ Marissa Harwell	_____	_____
_____ Sandy Hepp	_____	_____
_____ Kenya Sanchez	_____	_____
_____ Shondra Cizek	_____	_____
_____ Sandy Hodgson	_____	_____
_____ Andrew Jones	_____	_____
_____ Marit Guild	_____	_____
_____ Sott Bird	_____	_____

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Office Use Only:

\_\_\_\_\_ Date      \_\_\_ Excused    \_\_\_ Not Excused      \_\_\_\_\_ Principal/Registrar